



Shared Facility Covenant



A theological understanding of sharing facilities with another Christian group or congregation:

Matt. 20:25-28 “But Jesus called them to Himself, and said, - You know that the rulers of the Gentiles lord it over them, and their great men exercise authority over them. It is not so among you, but whoever wishes to become great among you shall be your servant, and whoever wishes to be first among you shall be your slave; Just as the Son of Man did not come to be served, but to serve, and to give His life a ransom for many.”

Expectations of the two congregations that will share the facility

1. That we will treat each other with dignity and respect as children of God.
2. That we will recognize and affirm each other as part of the body of Christ and that we are both participating in the ministry of Christ.
3. That we will consider this building as a tool for the ministry of the Body of Christ.
4. That we will be allowed to use the building based on our needs and be given voice and participation in the process of negotiating space and schedules.
5. That the building be maintained clean and in reasonable condition.
6. That all children receive adequate supervision.
7. That the property of different people or groups that use the building be carefully noted and protected.
8. That the building be cared for so as to protect it from harm, and that the different utilities (electricity, gas water, heat, air, etc...) be turned off or closed when not in use, and that those called upon to turn off the utilities will be shown how to preform this task.
9. That all people who use the building participate in the maintenance and preservation of the building and assume a sense of responsibility for the care of the facility.
10. Each church using the building is responsible to respond in appropriate ways to those in authority over its pastor/s and congregation (example: Delegates to Presbytery, dues to presbytery, reports, etc...).

The following list of items will act as a guide in order to discuss different issues related to sharing a facility:

Schedule

Days building will be used by cross-culture group, time and duration of the event:

Day	Type of Event (service)	Time and duration

Church sign outside announcing the cross-culture group Yes No

Where and the size

Parking considerations and agreements (if any)

Use of Building

NOTES

	YES	NO
Sanctuary		
Kitchen		
Office		
Sunday school room/s Which one/s x _____ x _____ x _____		
Closet for storage		
Other		

Other		

Price

Rent (or donation) for building use. Yes No

Monthly -
 Utilities -
 Other -

Religious symbols and decorations in or around the building Yes No

Where
 Size

Keys to the building or designated Space/s Yes No

Who will be given the keys?
 To what buildings, doors?
 List any restrictions on the use of the keys-

If no keys are provided who is responsible for opening the facility to those using the building?

Air Conditioner and Heating

Does the congregation have the freedom to change thermostat settings? Yes ___ No ___
 If so, who is responsible for turning on air/heat and turning it off after each event?

How do we communicate scheduling issues and request?

The following are options:	Names of contact person/s
Joint Committee of both groups <input type="checkbox"/>	
Two delegates, one from each group <input type="checkbox"/>	
Pastors will be responsible for scheduling <input type="checkbox"/>	
Scheduling meeting each _____	

When making scheduling changes the scheduling change should be made in writing (this is for language reasons)

Length of this agreement

At this date we will evaluate the shared facility arrangement and terminate or amend it if needed.

Date _____

Other Issues

It is understood that at any time the agreement can be terminated with a 30 day notice

Signed

Position in the Church

Date

IMPORTANT: At times individuals in ones church who are not in a leadership positions will make comments or give directions as to the use of the facility, this can confuse facility agreements. It is important that the pastors and authorized leaders of both groups are aware who has the authority to give directions and make changes to the shared facility arrangements.